R.E.D. Program Payments

Our online registration/payment system has been updated. You can now make a payment on the same page that you used to register for the class.

- Visit our Web Store at http://robbinsville.revtrak.net
- Click on the Childcare Registration” button on the Web Store home page
- Choose the program that you enrolled your student in
- Choose the class and location that you enrolled your student in.
- Click on the Make A Payment Link
- If you have not previously set up an account, click on the Password Forgotten? Click Here Link and the web store will email you a computer-generated password.
- Under the Active Registrations/Payments you will see your open invoices that need to be paid. Click on the Shopping Basket at the end of the row to add that invoice to the shopping cart.
- You can add multiple invoices to your shopping cart by clicking on the shopping basket at the bottom of the list.
- When an invoice has been added to the shopping cart a confirmation window will appear. Click the OK button.
R.E.D. Program Payments Continued

• After you have added your invoices to your shopping cart, click on the Go To Cart in the lower left corner of the screen.
• You are now at the shopping cart. Click on the Go To Checkout Link.
• Verify or Enter your billing information and click on Continue.
• Enter your credit card information and click on Verify My Info.
• The last step is to click on Complete Order. You credit card will be processed and you will have a receipt available for printing.